

Whittington Parish Council

Agenda Parish Council Meeting **Monday 20th May 2024** in Whittington Village Hall

Following the Annual Parish Council Meeting

Clerk: Gillian Newton, 14 Marton Drive, Bare, Morecambe, LA4 6RB. 07773678608 whittingtonclerk@gmail.com

Agenda & Full Minutes of meetings available on the noticeboard, by request from the Clerk and Lancaster City Council <https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13179&path=13175,13177>

Audit details by request and Lancaster City Council

<https://committeeadmin.lancaster.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13177>

Clerk to the Parish Council, Gillian Newton

1. Apologies for absence.
2. Minutes of the Parish Council meeting held on Monday 18th March 2024 (attached)
3. Clerk's report – Clerks & Councils Direct may newsletter Issue 153 available www.CLERKSANDCOUNCILSDIRECT.CO.UK Email clerkscouncils@btinternet.com
4. **PACT**. No crimes reported during February 2024.
<https://doitonline.lancashire.police.uk/ContactAnOfficer/Create?collarNumber=3511&firstName=James&lastName=Hodgson> The link to local crime figures available at <https://www.police.uk/pu/your-area/lancashire-constabulary/upper-lune-valley/?tab=CrimeMap> Tel: 101 for non-emergencies, or from an internet connected mobile, 112. Download <https://what3words.com/about-us/> to identify your exact location eg: bus stop at village hall is **surprises:splashes:printers**
5. **Finance**
 - a) AGAR Certificate of exemption (page 3) to be agreed by Cllrs and signed by Chair & Clerk
 - b) AGAR Contact details if different to last year
 - c) AGAR Annual Internal Audit Report (page 4) completed by Anne Pettifor
 - d) AGAR Section 1 Annual Governance Statement (page 5) to be read, agreed by Cllrs and signed by Chair and Clerk
 - e) AGAR Accounting Statements (page 6) agreed by Cllrs and signed by Chair and Clerk
 - f) AGAR Variances agreed by Cllrs
 - g) AGAR Bank reconciliation agreed by Cllrs
 - h) AGAR Notice of public rights & publication of Annual Governance & Accountability Return to be displayed on noticeboards
 - i) Receipts & Payments and Bank Reconciliation
 - j) Transparency requirements – all items of expenditure above £100; Details of public land (grid reference or what3words?)
 - k) Register of Assets completed by the Clerk.
 - l) CHEQUE £10.00 Anne Pettifor Internal Audit completed.
 - m) CHEQUE £240 CASH to Gillian Newton for Gardening Competition (S137 funding). Cllrs to sign bottom right AND through middle crossed section.
 - n) CHEQUE £415.47 Clear Insurance Management Ltd – Annual Insurance renewal
 - o) CHEQUE ££58.35 LALC – annual subscription renewal
 - p) Change of signatories mandate form to be completed - Stuart Close and Louise Morgan to be removed and Cllr David Hutton to be added
 - q) Standing order Clerk's wages £350.00 for 6th April
 - r) Standing order HMRC PAYE £87.40 18th April

Current account as of 31/03/2024 £11,089.33

Bonus Saver Account as of 31/03/2024 £146.52

6. Planning

- a) **23/01408/VCN** Outline application for erection of 18 dwellings with associated access and change of use of barn to a mixed use comprising a dwelling (C3) and a shop/tearoom (A1/A3) and relevant demolition of the existing agricultural buildings (pursuant to the variation of condition 2 on **16/00397/OUT** to amend the layout and appearance of the dwellings) for Candelisa Ltd, Whittington Farm, Main Street, Whittington, LA6 2NX **Awaiting decision. Amendment 7/3/24 Committee report** “That Variation of Conditions Planning **Permission BE GRANTED** subject to the following conditions, and a variation to the s106 agreement to reflect this permission”
- b) **23/01488/VCN** Outline application for the erection of 18 dwellings with associated access and change of use of barn to a mixed use comprising dwelling (C3) and a shop/tearoom (A1/A3) and relevant demolition of the existing agricultural buildings (pursuant to the variation of conditions 2 on planning permission **19/00245/VCN** to make amendments to the approved scheme) for Candelisa Ltd, Whittington Farm, Main Street, Whittington, LA6 2NX **Awaiting decision**
- c) **23/01392/FUL** Erection of a dwelling (C3) with associated hardstanding and landscaping for Mrs Fiona Benn, Land East of Tith Barn, Main Street, Whittington **Awaiting decision**
- d) **23/01337/FUL** Erection of a first floor extension to garage and installation of a bay window to the front for Mr and Mrs Dent, 5 Loyne Park, Whittington, LA6 2NL **Permission granted**
- e) **24/00104/FUL** Concreting of existing yards for Mr Malcolm Fell, Chapel Farm, Docker Lane, Newton, LA6 2PA **Awaiting decision**
- f) **24/00263/VCN** Demolition of garage and erection of a dwelling (C3) with associated hardstanding and landscaping (pursuant to the variation of condition 2 on planning permission 21/00636?FUL to alter the dwelling design/footprint and agree details relating to conditions 5,6,7, and 8 (ecology, materials, landscaping, construction) for Mr John Stephenson, Land East of Dene Cottage, Main Street, Whittington, LA6 2NY **Permission granted**
- g) **24/00295/FUL** Change of use of agricultural land to residential curtilage for Rural Candelisa Ltd, Whittington Farm, Main Street, Whittington, LA6 2NX
- h) **24/00309/FUL** Demolition of existing outbuildings and change of use, conversion and alteration of barn into one dwelling (C3) for Candelisa Ltd, Whittington Farm, Main Street, Whittington, LA6 2NX **Application withdrawn**
- i) **24/00310/LB** Listed building application for the demolition of existing outbuildings and change of use, conversion and alteration of barn into one dwelling (C3) with associated parking for Candelisa Ltd, Whittington Farm, Main Street, Whittington, LA6 2NX **Application withdrawn**
- j) **24/00377/AD** Agricultural determination for the erection of an agricultural storage building for Mr & Mrs Mackereth, Whittington Farm, Main Street, LA6 2NX **Prior approval has been refused**
Planning applications available for public viewing at <http://planapps.lancaster.gov.uk/publicaccess/>

7. LALC/NALC

- a) Lancaster Area Committee Meeting Wednesday 22nd May at 7pm at Morecambe Town Hall, Marine Road, Morecambe, LA4 5AF

8. Lancaster City Council

None this month

9. Lancashire County Council

May issue of Consumer Alerts sent electronically and displayed on noticeboards

10. Traffic issues reported to “LoveCleanStreets” <https://www.lancashire.gov.uk/roads-parking-and-travel/report-it/report-it-on-the-go/> Carriageway trip hazard of kerb stones on Church Street, near 2 Rectory Gardens, reported 12/02/24 . LALC committee meeting agenda item 9 – Highways Defect Reporting Procedure – How to report faults – sent electronically and displayed on noticeboards.

11. Electronic communication update. Contact 3 villages Email wagtailnews@gmail.com
whittingtonvillage@gmail.com

12. Whittington Parish Council website and Email from Cllr Hutton

13. Casual Vacancy

14. D-Day Anniversary 6th June – beacon lighting

15. Whittington Village Survey
16. Footpath linking Church towards Village Hall
17. Lune Valley Ramble

18. Whittington Gardening Competition – Hanging Baskets, Container & Tubs, Front Garden and Secret Garden.
Prizes 1st £30; 2nd £20; 3rd £10; Judged during summer months. Prizes awarded at August Bank Holiday Summer Event.
19. Business introduced by Councillors

Date of next meeting **Monday 15th July** in Whittington Village Hall at **7.00pm**
Preceded by a public meeting at 6.45pm

Dates of future meetings 2024

Mondays 16th September and 18th November